



PSE Grassroots Minutes

February 1, 2023

- **Updates/Review Grassroots Meetings**

- These minutes are fluid and are accurate as of this moment in time.
- Sometimes things discussed can change
- All minutes will be posted on the PSE Grassroots page on the PFT Website
 - (<https://pft400.com/grassroots/special-education-grassroots-pse/>)

- **Roles of ITL's vs Program Officers**

- What are the roles and responsibilities for PSE ITL's vs Program Officers?
 - Program Officers all have supervisory or administration paperwork. Program Officers can do RISE evaluations whereas ITLs cannot. There is some overlap as ITLs should be providing some level of support in PLCs. They should be looking at IEP caseloads and making sure they are balanced.
 - PO's should be doing Manifestation Determination meetings as part of their new support for suspensions
 - If there are concerns with requests for ITL's, they should email Patti directly.

- **RISE Rubric**

- Is there an alternate RISE Rubric for PSE teachers?
 - There is not currently an alternate rubric.

- **IEP Goals Progress Template**

- Who can PSE teachers on the formal RISE progress go to for support with completing the IEP Goal Progress Template?
 - Please email Patti with who your program officer is and she will get you the support needed.

- **CCS 2.0**

- Are there examples of completed CCS 2.0 forms completed so we can see what is expected?
 - We can certainly try to compile some examples. More guidance will be coming. We're learning as we go. Patti doesn't know that there is a right or wrong way to write it. The most important is that we're collaborating with the parent. Jot dots may be enough instead of long narratives.
- When will we learn what the compensation will be for completing required paperwork?
 - The union met with PSE. An agreement was reached. Information will be forthcoming.
- Conflicting information is being shared in buildings. How can we ensure that everyone has the correct information going forward?
 - A meeting was held with program officers to insure they are all sticking to the same information. Dr. May-Stein and Patti are working to come up with a single form of communication. The intention is to release that on Mondays and it will be specific to PSE case managers, not 504 plans.
- If a student qualifies for CCS in one area but not another (speech for example), would they need two NOREPs?
 - All on one NOREP.
- How are schools giving time to teachers to complete CCS paperwork?
 - Principals are being creative with this time. Some are giving TIPT time, PLC time, duty time. There is no one way to do this and is dependent on the school and grade band. Not all schools have the same options.

- **Snippet Tool**

- A member shared a wonderful way to add a snippet into an IEP (great way to show visual data for CDT).

To use the Snipping Tool when you have a mouse and a keyboard:

1. Press Windows logo key + Shift + S. The desktop will darken while you select an area for your screenshot.
2. Rectangular mode is selected by default. ...
3. The screenshot is automatically copied to your clipboard.

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- **Any Questions?**
 - Please send to Brittany in advance, so Mindy and Patti have time to review and come with answers for us.

Looking ahead to March:

Next Meeting: Wednesday, March 1st at 4:30PM.

Send any questions/comments/concerns to Brittany Shoup at brittanyfmccann@yahoo.com or 412-760-9644

Month	Date	Location
March	3-1-23	Zoom
April	4-12-23	Zoom
May	5-3-23	Zoom

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