



# PSE Grassroots Minutes

October 12, 2022

- **Updates**

- These minutes are fluid and are accurate as of this moment in time.
- Sometimes things discussed can change
- All minutes will be posted on the PSE Grassroots page on the PFT Website
  - (<https://pft400.com/grassroots/special-education-grassroots-pse/>)

- **PSE Communications**

- **Can we bring back the PSE Newsletter – emailed to staff?**
  - *That is Ms. Camper's goal but won't happen until a few more key positions at PSE are filled. The goal is to bring the PSE Newsletter back in January.*
- **We are not regularly checking Teams, so when announcements are posted, many teachers are missing information.**
  - *Please turn your Teams notifications on and check it periodically.*
  - *Program officers will be in buildings weekly and meeting with teachers and staff to provide follow-up support/information on any important messages shared.*

- **Staffing**

- **How many open positions are in PSE?**
  - *This information has been requested by Ms. Camper; however, an exact number was not received by the time of the meeting. PSE is not the hiring body, as that is done through Human Resources. PSE has allocated for the appropriate number of positions and has been helping by conducting interviews. Unfortunately, the district continues to have difficulty attracting qualified applicants for some positions.*
  - *There are remedies being discussed at the district level that could help attract more applicants; however, for that to occur board approval is needed.*

- Schools who are down teachers are combining so teachers can have a prep – it is creating unsafe environments. How are we ensuring our schools are properly staffed?
  - *Please make sure you are going through the proper chain of command and talking to your principal about any building level concerns first. If need be, your principal will loop in the appropriate program officer for additional support.*
  
- **Language Preference Forms**
  - **Are they still a requirement for every child?**
    - *Yes, we do need these. There should be one uploaded in IEP Writer for all students.*
    - *You can check in the “Other” section in IEP Writer to see if students’ language preference forms have been completed and uploaded.*
    - *The Language Preference Forms will be added to the PSE Teams folder for easy access.*
  
- **Any Questions?**
  - Please send to Brittany in advance, so Mindy and Patti have time to review and come with answers for us.

**Looking ahead to November:**

Next Meeting: Wednesday, November 2<sup>nd</sup> at 4:30PM.

Send any questions/comments/concerns to Brittany Shoup at [brittanyfmccann@yahoo.com](mailto:brittanyfmccann@yahoo.com) or 412-760-9644

Month	Date	Location
November	11-2-22	Zoom
December	12-7-22	Zoom
January	1-4-23	Zoom
February	2-1-23	Zoom
March	3-1-23	Zoom
April	4-12-23	Zoom
May	5-3-23	Zoom

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